The University of Kansas  
College of Liberal Arts & Sciences  
COMMITTEE ON GRADUATE STUDIES

MINUTES  
September 8, 2011, 11:00AM  
STRONG HALL – ROOM 210

Members Present:  Paulyn Cartwright, Tanya Hart, Daniel Katz, Eve Levin, Jim Mielke (ex officio), Ed Morris, Kees Van der Veen, and Gina Westergard  
Others in attendance:  Katie Rockey (COGA), Leatrice Smith (COGA), and Morgan Swartzlander (CLAS)

The meeting was called to order by Ed Morris at 11:05 a.m.

Dean's Charges for the 2011-2012 Academic Year

Dean Anderson charged the CGS members with the following items:

1. Examine and provide recommendations regarding the presence of doctoral examination committee members as well as the use of technology during examinations.

2. Provide recommendations regarding the use of “interdisciplinary” or “multidisciplinary” tracks, options, or emphases in graduate programs.

3. Define a series of best practices and learning outcomes for the graduate teaching and research experiences of graduate students that can be shared with CLAS graduate programs.

4. Revise the process of program and curricular changes proposals in consultation with the CGS and CUSA Subcommittees.

Introductions and Welcome

Dr. Morris welcomed the committee members and self-introductions were made.

Minutes

A motion was made and seconded to approve the May 12, 2011, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

The CGS 2010-2011 Annual Report

Dr. Morris summarized the report. It will be presented at the College Academic Council meeting of September 13, 2011.

Report of the Curricular Changes Subcommittee  
(Kees Van der Veen, reporting)

- A motion was made and seconded to approve the following curricular change proposals recommended by the Subcommittee. The motion was approved unanimously.
  
  - Course changes: ENGL 897, PHIL 800, AND THR 801

- A motion was made and seconded to table CHEM 966 due to the need to consult the GTA Memorandum of Agreement. The motion was approved unanimously.

New Business
• Katie Rockey passed out the CGS submissions deadline calendar for the Committee members’ information. She discussed the plans for the COGA liaisons to utilize Blackboard more this year and gave a brief tour of the CGS course online in Blackboard.

Lunch was served in appreciation of the committee members’ service. There being no further business, the meeting was adjourned by Ed Morris at 12:15 p.m.

Upcoming Meetings
The next meetings of the CGS Subcommittees are Thursday, September 15, 2011.
• Curricular Changes Subcommittee, 11:00 AM-12:30 PM, 210 Strong Hall
• Petitions & Program Changes, 11:00 AM-12:30 PM, 213 Strong Hall
• Policies, Procedures, and Awards, 11:00 AM-12:30 PM, TBA

The next meeting of the Committee on Graduate Studies is Thursday, September 22, 2011, 11:00 AM, 210 Strong Hall.

Respectfully submitted by the College Office of Graduate Affairs